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DIVISION OF REGULATIONS
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TITLE 431 - STATE RECORDS BOARD

Chapter 1 - STATE RECORDS BOARD ORGANIZATION

001 Members. The State Records Board shall consist of the State Records Administrator, the Governor, the Attorney General, the Auditor of Public Accounts, the Chairman of the Judicial Council, the Clerk of the Legislature, the Director of Administrative Services, the Director of the Nebraska State Historical Society, the State Archivist, and the Director of the Records Management program, or their personally-designated representatives.

002 Officers. The State Records Administrator shall be the Chairman of the Board. The Director of the Records Management program shall be the Secretary to the Board.

003 Meeting Schedule. The Board shall convene upon call by the State Records Administrator. Such meetings shall be called as frequently as necessary to perform the duties of the Board and not less than once every three months.

004 Quorum and Board Action. A majority of the members shall constitute a quorum and no meeting shall be held with less than a quorum present. No action shall be taken by less than a majority of members present and voting.

005 Definitions. The definitions found in the Rules and Regulations of the State Records Administrator shall define the terms in these rules.

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